

HICKMAN COUNTY SCHOOLS
DISTANCE LEARNING CONTRACT

District/School Commitment to Distance Learners

- The school/district will explain the virtual learning process and expectations of the specific school/grade level. For example, elementary may use a different process than the middle school or high school.
- Teachers will be available during scheduled hours (as communicated by the teacher) to provide academic assistance, when needed.
- If the student has an active 504 Plan or IEP, the district will help determine if the accommodations and support can be delivered virtually or if they will have to be modified.
- Students will be contacted in 9 WEEKS to choose whether they wish to remain virtual or attend in-person classes at that time.
- Students that choose distance learning can participate in in-person extracurricular programs/activities.

Expectations and Responsibilities of Distance Learners

Student Expectations and Responsibilities

- Adhere to the Code of Conduct and Acceptable Use Policy while participating in distance learning.
- Be available, as directed by the teacher(s), on school days, to participate in online learning activities.
- Attend meetings at school, if required (by appointment, adhering to social distancing guidelines).
- Seek help from the teacher, as needed.
- Complete and submit all coursework on time.
- Student participation including completed and submitted course work will determine student attendance. Failure to participate (completing and submitting coursework, etc.) could result in truancy.
- Ensure that you have access to the internet.
- Students fully acknowledge that success is largely dependent upon the work and effort put forth by the student.

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Parent/Guardian Expectations and Responsibilities

- Ensure that your child has the necessary equipment and internet access to participate in virtual learning.
- Provide your student with a safe and appropriate place to work while at home.
- Ensure that your student has sufficient time in his/her schedule to work each day on the scheduled courses.
- Become familiar with digital platforms your child is using and ask your child to show you his/her coursework and progress.
- Encourage your child to seek help from the teacher, as needed.
- Ensure that all tests and work are completed by your child without the aid of others.
- Be aware of all deadlines.
- Student participation including completed and submitted course work will determine student attendance. Failure to participate (completing and submitting coursework, etc.) could result in truancy.
- Communicate academic concerns with teachers as necessary.
- Parents fully acknowledge that success is largely dependent upon the work and effort put forth by the student.

Parent/Guardian Signature

Student Signature

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Distance Learners

We are asking that parents commit to nine weeks of instruction at a time, so if you choose distant learning, please be prepared for your child to participate that way for the first nine weeks of school.

If at the end of the nine weeks you would like to change, that will be fine.

- If you have chosen in person learning, but feel you need to change to the distant option, it is the same request. We can accept change requests at the end of each nine weeks.
- We will provide more details on how to make changes at a later date. If your child gets sick, or has to be quarantined, they will be allowed to switch to the distant option at that time.

Technology

We will be implementing Clever for all students and staff, this will allow for a single sign on and everything will be accessible within Clever, i.e. Campus Learning, Google, Moby Max, Edgenuity, etc.

The main platform will be Campus Learning. This will be utilized for grades K-12. Within Campus Learning teachers will provide directions and assignments for all students, in-person and distant. Every student grades K-12 has an Infinite Campus log in, elementary homeroom teachers have their student's log in information and will provide those to students and parents. Middle and High school students should already have their account information, if passwords need reset please contact the school.

- The elementary will be utilizing Campus Learning and within Campus Learning will be Google Classroom, Moby Max and other resources that teachers have found that will benefit the student's education.
- The high school will be utilizing Campus Learning and within Campus Learning will be Google Classroom, Edgenuity, and other resources that teachers have found that will benefit the student's education.

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Who will be learning distantly?

- Any student whose parent has chosen distant learning.
- Any student who gets sick and has to stay home (Covid or any other illness/incident).
- All students will join classes this way should school become all distant for any reason(CoVid, Snow Days, etc.). We encourage you to learn how to join as soon as school starts and make it a habit throughout the year to check in every day, even if you chose in person learning.
- All students and their parents can use Campus Learning to review materials that were taught at school during the day. This will help parents have a better understanding of how concepts are taught and empower them to assist their student(s) with homework.

What will distant learning “look” like?

- Distant Learning will start August 24th, just like in person school does. Your student will receive an email from their teacher with a code to join their class(es).
- Some teachers may be doing distant learning “back to school” nights, and if so, those would be before the first day, and optional but highly encouraged.
- We will be using a variety of methods to engage students while they are learning from home. Many products used will be applications from Google’s GSuite for Education. They will be linked within Campus Learning(student portal)
- Campus Learning(student portal) will be a place students can find recorded videos from their teachers teaching concepts that are being taught in the live classroom as well. It will also be a place for class discussions, links to educational resources students can utilize, homework assignments and general announcements.
- If the student can’t participate in the live Google Meet or Zoom sessions for any reason, just let the student’s teacher know via email. The teacher can also record these Google Meet sessions and the student can view them later.
- We will not live stream all day. We know you don’t want your child on technology all day and neither do we. Distant learning is a combination of using technology for distant learning and also “non tech” self-guided study. Some days concepts will be learned quickly and it won’t take much time.

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Other days, there may be lessons/concepts that take more time. Your child's teacher is always there for any concerns you have!

- As a parent, you can request a "Google Meet" with a teacher so you can talk "face to face".
- Teacher hours will be the same as school hours, if you contact them after hours it may be the next day before they are able to reply. We suggest reaching out during school hours if at all possible.
- Mondays will be the day for dropping off and picking up any work.
- Assignments turned in late will be dealt with according to the handbook.